



**THE COUNCILLORS ARE SUMMONED TO THE PARISH COUNCIL MEETING TO
BE HELD ON MONDAY JUNE 19TH 2023 AT 7.30 PM AT THE PAVILION,
FRIENDLESS LANE**

Members of the press and public are invited to attend

AGENDA

1. To receive and approve apologies
2. To receive declarations of interest on agenda items
3. To resolve that the minutes of the Parish Council of May 22nd 2023 are a correct record.
4. Public and press participation (15 minutes maximum)
5. Co-option of new Councillors – Jonathan Humbert and Pandora Abel Smith
6. County Cllr Terry Douris to update the meeting
7. i) Planning: New Applications: None
ii) Planning Decisions taken by DBC: 10 Old Watling St - granted
iii) Planning Applications received in last 6 days
8. Working Groups: Pavilion Management, Rec, Luton A/P, Environment:
Fence costs for storage area for football and cricket equipment
A councillor to take on responsibility of Playground maintenance programme following inspection
Dog poo bins: Nancy Wild
Missing bin from next to History Board
9. Creation of new position Parish Assistant
10. Warden Tasks:
11. Crime Report
12. Confirmation of the Review of Effectiveness of Internal Audit and all financial controls for 22-23; Review of the Risk Assessment, Insurance Policy and Asset Register; Insurance Premium and Renewal to be agreed to cover 1 Oct 22 – 30 Sep 23.
13. Audit requirements for the year 2022/23 – to be resolved formally:
 - a) To approve the Annual Accounts
 - b) To approve the Annual Internal Auditor Report
 - c) To approve Section 1, the Annual Governance Statement
 - d) To approve Section 2, Accounting Statements
 - e) To agree the dates for the public rights period (22 June – 3 August)
14. Demise of 2 village pubs – Creating Assets of Community Value
15. Ramp Update: Billy Pither
16. Finance: To consider receipts and payments reports from 2023 as circulated - To authorise payments as itemised; to consider expenditure against budget report and to sign off bank reconciliations and bank statements to month end @ 2023. To agree to payments by BACS as per report presented.
17. Correspondence: Layby creation and letter box at YewTopiary, Delmerend Lane;
18. Agreed Action/By Whom

Caroline Freer
Clerk
13 June 2023