

FLAMSTEAD PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING

Date: Monday 7th July 2025

Time: 7:45pm

Venue: The Pavilion, Friendless Lane

Present:

Cllrs Pither (Chair), Humphreys (Vice-Chair), Williams, Humbert, Ford, Wild

Also present: DBC Cllr Jane Timmis, PC Dean Sanderson

Clerk: Claire Smith

1. Apologies for Absence

Apologies were received and approved from Clerk Kelly Senior and Cllrs Crowie, Crawley, and Behr.

2. Declarations of Interest

No declarations of interest were received in relation to items on the agenda.

3. Approval of Minutes

It was resolved that the minutes of the Parish Council meeting held on 16th June 2025 were a correct record.

Resolution: Proposed by Cllr Williams, seconded by Cllr Wild.

4. Public Participation (Maximum 15 Minutes)

- **Giles Tully (Planning Application):**
Mr Tully was invited to clarify concerns relating to a planning application involving demolition and construction. Following his clarification, and with Dacorum Borough Council (DBC) minded to grant permission, the Parish Council voted in favour of the application by majority.
- **PC Dean Sanderson (Police Report):**
The Council thanked PC Sanderson for attending on his day off.
The primary concern raised was illegal off-road biking/quad biking causing field damage, disturbing wildlife, and posing a risk to public safety. PC Sanderson acknowledged the issue and assured the Council that steps are being taken to apprehend those responsible.
Cllr Humbert suggested encouraging landowners to install physical deterrents (e.g., kissing gates, barriers) to protect land.
Cllr Timmis requested that crime reports for the area be reintroduced to keep residents informed.
Action: Clerk to send monthly agendas to PC Sanderson.

5. Update from Cllr Smith-Wright

Cllr Smith-Wright was not present.

6. Planning Applications

- **25/01334/FUL** – Not applicable
 - **25/00219/FHA** – Objection removed
 - **25/01538/FHA** – No objections
 - **25/01545/FUL** – No objections
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7. Working Groups

- **Pavilion Working Group (PWG):**
 - Contacted Park Run and received an information pack.
 - Researching community funding for activity classes at the pavilion.
 - Initiated discussions with Batchwood Tennis Club.
 - **Environment Working Group (EWG):**
 - Noted the poor condition of Trowley Hill Road pavements near the Flamstead sign.
 - Cllr Timmis to contact Highways regarding uneven pavements.
 - EWG to conduct a village recce and liaise with the warden to prepare for the Scarecrow Festival.
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8. Warden Tasks

- Cut back low-lying tree on Parsons Close.
 - Trim overhanging trees in the small car park on Parsons Close.
 - Clear branches obstructing the streetlight near the Vicarage—specifically the overhanging Yew tree located in the Vicarage garden.
- Action:** Cllr Pither to contact the PCC regarding cutting back the Yew tree.
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9. FCC President's Day

Cllrs Wild and Ford agreed to attend on behalf of the Parish Council.

10. 2026 Meeting Dates (January–March)

Dates were confirmed.

Action: Clerk to update the website accordingly.

11. Finance Report (17th June – 7th July)

Finance reports had not been circulated in advance.

Action: Clerk, with support from Claire Smith, to send reports at the next available opportunity.

12. Review of Agreed Actions

From 7th July 2025:

- Clerk to send monthly agendas to PC Sanderson.
- EWG to conduct a village recce and coordinate with the warden for pre-Scarecrow Festival work.
- Cllr Pither to contact PCC regarding Yew tree cutting.
- Clerk to update website with 2026 meeting dates.
- Clerk and Claire Smith to circulate financial reports.

From 16th June 2025:

- Clerk to research formats and costs for a new Flamstead sign and look into refurbishing the Trowley Hill Road sign.
- Clerk to contact DBC regarding "Keep Britain Tidy" signage.