

FLAMSTEAD PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING

Date: Monday, 8th September 2025

Time: 7:30 PM

Venue: The Pavilion, Friendless Lane

1. Apologies for Absence

Apologies were received and approved from Cllrs Crowie and Williams.

2. Declarations of Interest

No declarations of interest were received relating to items on the agenda.

3. Approval of Minutes

It was resolved that the minutes of the Parish Council meeting held on **11th August 25** were a true and accurate record.

Resolution: Proposed Cllr Humphreys, seconded by Cllr Crawley.

4. Public Participation (*Maximum 15 minutes*)

Members of the public were invited to speak on matters of local concern:

- **Bus Disruptions** – concerned villagers highlighted issues caused by alternative bus routes during roadworks, particularly large buses struggling to turn due to parked vehicles. A suggestion was made to request smaller buses during works. Action: Clerk to contact the bus service/Highways/DBC regarding alternative routes and vehicle size.
- **Co-option of New Councillor** - Marc Russell will be co-opted. His Declaration of Acceptance of Office will be signed at the next meeting. Clerk to provide necessary paperwork.
- **Jane Timmis** – Dead Tree (Newland Road) – Raised by Jane Timmis, who advised DBC should be contacted regarding removal, with Highways informed if collapse occurs.
Traveller Site (Flamstead/Markyate A5) – Concerns discussed. Jane to provide updates. It was suggested that the Parish Council attend an online meeting with Markyate PC.
Action: Clerk to liaise with Markyate PC regarding attendance.

5. Update from County Councillor Smith-Wright - Not present.

6. Planning Applications

25/02031/FUL – 55 Trowley Hill Road – Single-storey side and rear extension – Support

25/02066/FHA – Timbers, Hollybush Lane – Two-storey front and rear extension – Support

25/02078/LBC – Flintstone Cottage – Replacement of two timber windows – Support

25/02141/FUL – The Bridleway – Replacement dwelling and proposed parking – Support

25/02183/FHA – 10 Priory Orchard – Bay windows (front), rear garage extension – Support

7. Working Groups: No updates.

8. To Action:

- £500 approved for Wayne Housden and the *Flamstead Hawk*. Action: Clerk to process payment.
- War Memorial: Cleaning, refurbishment, and new hedges approved up to £1,000. Cllr Pither to obtain quotes
- Road Markings: Clerk to request repainting (Singlets Lane, Delmer End Lane, Chequers Hill, Beechwood School junction) via HCC and DBC
- Historical Documents: To be delivered to the relevant society. Action: Cllr Pither.
- DBC Future Funding: (maybe explain what this is) Action: Clerk to research further.
- Westenders Contract: contract was reviewed within the meeting. Action: Cllr Ford to contact WFC Chairman to finalise.
- Insurance Renewal - Action Clerk to contact Hiscox Insurance (with Cllr Pither and Cllr Humbert)
- Traveller Site Meeting: Clerk to coordinate with Markyate PC.

9. Review of Agreed Actions (from 11th August 2025)

- Clerk emailed M6 regarding awareness of land use (traveller site)
- Clerk raised objection with DBC regarding traveller site on A5 Flamstead

Signed:

Cllr Billy Pither, Chairman

Date: _____