

FLAMSTEAD PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING

Date: Monday, 9th February 2026

Time: 7:30 PM

Venue: The Pavilion, Friendless Lane

1. Apologies for Absence

Apologies were received and approved from Cllr Crowie, Cllr Humbert and Cllr Smith-Wright.

2. Declarations of Interest

None

3. Approval of Minutes

It was resolved that the minutes of the Parish Council meeting held on **Monday 12th January 2026** were a true and accurate record.

Resolution: Proposed Cllr Williams seconded by Cllr Crawley.

4. Public Participation (*Maximum 15 minutes*)

Members of the public were invited to speak on matters of local concern: None

5. Update from County Councillor Smith-Wright – Cllr Smith-Wright was unable to attend but had met up with Cllr Humphreys, Cllr Williams and Cllr Pither on Friday 6th February to discuss parking issues regarding disruption to buses/bus stop access within the village. Cllr Smith-Wright has also been updated with the road markings that need updating within the village.

6. Planning Applications

- **26/00062/FHA** - 29 Parsons Close Flamstead - Single storey rear extension, with extension of patio space. Addition of a small front porch and addition of solar panels – **No objections**

7. Jane Timmis

At the Development Management Committee (DMC) meeting held on Thursday, 5th February, Councillor Pither and Jane Timmis were each granted a five-minute speaking opportunity to address the proposed planning application for a Traveller site on Old Watling Street. The planning representative stressed the necessity for such sites within the Dacorum area. The site in question is designated as Grey Belt, and the adjacent land, also classified as Grey Belt, may be subject to further planning applications. On this occasion, the planning application for the site on Old Watling Street has been approved. The location and closeness to the A5 do not seem to be being considered – Development control to be contacted regarding this – to be updated on response.

8. Gods Acre – Tracey West and Jane Baldry

There is a proposal – on the 8th of February 2026, there was a meeting at St Leonards Church regarding the proposal for Gods Acre – there has been a loyal team of people looking after Gods Acre for around 8 years – Tracey West and Jane Baldry showed a brochure that has been produced by David Boothman . An outline of the first stage of the proposal is as follows:

- **Changing of the gates** to provide easy access for prams and wheelchair users.
- **Parking for two cars**, at present there is no parking at Gods Acre.
- A donation has been proposed to help clear the area so that work can begin. The clerk is to contact HAPTC to confirm if a donation is possible and is awaiting a response.
- **Cllr Smith-Wright** has been asked for support towards the pathway when parking is in place, to widen the pavement for easier access for prams, wheelchairs, and pedestrians.
- There have already been some donations; **FOSLS** has paid for the hedgerows and the removal of the mound at the bottom of Gods Acre.
- **Cllr Pither** has asked that **Tracey West** and **Jane Baldry** update the council on the costs and donation amount required.

The proposal aims to benefit the village by keeping the wildlife safe while maintaining the history of Flamstead.

The clerk is to contact HAPTC to confirm if a donation is possible and is awaiting a response.

8. Flamstead Police Officer - PC Philpott

PC Philpott is no longer covering Flamstead – Clerk to contact the police commissioner to update who has replaced PC Philpott.

9. Request for Defibrillator – Trowley Bottom

The Telephone box for the defibrillator has been delivered. This needs to be Fixed to its location, then a defibrillator will be purchased and installed – possibility of being powered by solar panels. Once installed a course will be arranged for Trowley Bottom residence.

10. Bank Update

The Parish Council now have full access to the HSBC accounts. All financials for both accounts have been processed. Two complaints have been filed against HSBC – awaiting updates. The Parish Council are looking into the possibility of moving to a more Parish Council friendly bank. – The Clerk is to produce the financials from October 2025 to March 2026 for councillors at the next meeting on the 9th of March 2026.

11. Parish Precept.

The parish precept has been completed for 2026/2027 and processed.

12. Access to the Parish Council Website

It was decided that the parish council would remain sole users of the Parish Council website – the Clerk has confirmed updated details required with Simon Goodwin and the website has been updated.

13. War Memorial

The possibility of having a new bench at the war memorial was discussed, Cllrs to have a look at the present bench to see if this is a requirement at the present time, the possibility of the wall into the church yard being removed to locate the war memorial in the church grounds is also being discussed – Clerk to find out who the wall between the church yard and the war memorial belongs to.

14. Working Groups:

- Pavilion – Cllr Huphreys and Cllr Williams – Assessing the need for updates to be made to the pavilion to produce more income with rentals.

15. To Action:

- Bank access – complete financials from October 2025 to March 2026 to produce on the 9th of March 2026 meeting – Clerk to complete.
- PC Phillpott no longer serving Flamstead – Clerk to update who is now the PC for Flamstead – awaiting response from the police commissioner.
- Possible changes to be made to the War Memorial - hedge and bench – Cllrs to research changes required. – Clerk to research who owns the wall between the church yard and the war memorial.
- Arrange delivery of telephone box to house the defibrillator at Trowley Bottom, Flamstead – Telephone box has been delivered, arrangements for installation to be arranged.
- Clerk to confirm with HAPTC if a donation is possible for Gods Acre – Clerk awaiting response.

13. Review of Agreed Actions (from January 12th, 2026)

- Clerk/Bank issues – We now have access to HSBC – Financials from October 2025 to March 2026 to produce at the meeting on the 9th of March 2026.
- Street signs – Jane Timmis has requested new street signs for Flamstead as requested.
- Road markings – Cllr Caroline Smith-Wright has received the list of road markings in Flamstead that need updating – awaiting update from Cllr Smith-Wright.
- Possible Metal Soldiers – It was decided that a new bench at the memorial would be a good choice, PC to investigate if the one in place need replacing.
- Defibrillator to be located at Trowley Bottom – The telephone box to house the Defib has been delivered. The telephone box needs to be secured in place for safety then a defib can be ordered – it has been suggested that solar power could be an option. David Gibson regarding purchase – David has suggested The Community Heartbeat Trust as this is where spares are purchased at present.

Signed:

Cllr Billy Pither, Chairman

Date: _____