

**FLAMSTEAD PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**

**Date:** Monday, 9<sup>th</sup> March 2026

**Time:** 7:30 PM

**Venue:** The Pavilion, Friendless Lane

Members of the press and public were invited to attend.

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**1. Apologies for Absence**

Apologies from Cllr Crowie.

**2. Declarations of Interest**

None declared.

**3. Approval of Minutes**

The minutes of the Parish Council meeting held on 9th February 2026 were approved as a correct record.

Proposed: Cllr Wild

Seconded: Cllr Williams.

**4. Public Participation (*Maximum 15 minutes*)**

Members of the public were invited to speak on matters of local concern: None

**5. Update from County Councillor Smith-Wright** – Cllr Smith-Wright did not attend the meeting.

**6. Update – Jane Timmis**

Jane Timmis reported that a fly-tipping offender from Hemel Hempstead has been prosecuted and received a fine and prison sentence. The individual is known to Dacorum and was involved in establishing traveller sites.

Thames Water are replacing waste pipes in Markyate, with works expected to continue until June 2026.

Several road signs are due to be replaced. Priory Orchard signage has already been replaced.

A DMC form is to be completed. Jane Timmis will arrange a meeting with DMC and Cllr Billy Pither to discuss land around Flamstead being sold for potential traveller sites on green belt land now being referred to as grey belt.

## 7. Planning

### New Applications

- **26/00332/FHA** – River Hall Cottage, Old Watling Street, Flamstead  
Single storey rear extension.  
**No objections.**
- **26/00410/HED** – Hollybush Lane near junction with A5183, AL3 8HH  
Removal of hedgerow on both sides of Hollybush Lane opposite the Holiday Inn.  
**No objections.**

### Planning Decisions – January 2026 (DBC)

- **26/00002/TCA** – 14 Trowley Hill Road, Flamstead  
Works and felling of tree. **Granted.**
- **25/02806/FHA** – 5 Old Watling Street, Flamstead  
Two storey side extension. **Granted.**

### Planning Decisions – February 2026 (DBC)

- **25/02653/FUL** – Acorn Lodge, London Road, Flamstead  
Replacement lodge style dwelling. **Granted.**
- **25/02750/FHA** – 17 Chapel Road, Flamstead  
Garage conversion to annexe ancillary to main dwelling. **Granted.**
- **25/03039/FHA** – Hollybush Lodge, Roe End Lane  
Demolition of garage and stable building and construction of outbuilding and annexe.  
**Granted.**
- **26/00074/DRC** – Acorn Lodge, London Road  
Details required by archaeological investigation condition. **Granted.**
- **26/00234/NMA** – 18 College Close, Flamstead  
Non-material amendment to planning permission. **Granted.**

## 8. Items for Discussion

### Bank Application

Councillors discussed moving the Parish Council banking to Unity Trust Bank. The application form has been completed and minutes from the meeting will be sent to the bank. All councillors agreed to proceed.

### Gods Acre Quotation

HAPTC confirmed that a parish council can donate to Gods Acre. Two quotations have been received. Councillors discussed whether the church would also contribute and whether there is a specific account for the project.

**All Councillors agreed to contribute £5000** towards Phase 1 as the works are considered beneficial to the village for the health and safety of residence.

**Proposed: Cllr Humphreys**

**Seconded: Cllr Behr.**

### DMC & DBC Consultation (February 2026)

The consultation form was discussed and completed.

### Telephone Box Installation

The telephone box is approximately 750kg, this will require a secure base.

A subcommittee will oversee installation: Cllr Behr, Cllr Williams and Cllr Russell. Restoration options, including sand blasting to be discussed and agreed.

### Tea Room Charity Event

Councillors agreed to the Easter Tea Room charity event.

### **High Street Bus Stop Relocation**

Councillors raised concerns that the bus stop has been moved from one of the widest parts of the High Street to one of the narrowest.

Buses are unable to fully access the stop, and this is causing additional road obstruction. This issue will be raised with Cllr Caroline Smith-Wright.

### **Financial Statements**

Financial statements covering October 2025 to February 2026 were discussed. Councillors agreed that financial reports should be presented at every meeting for review and signed off.

### **9. To Action:**

- Bank Application – to be completed by Cllr Pither.
- Telephone box – clerk to require about sand blasting.
- Clerk to contact Cllr Smith Wright regarding the bus stop location.
- Cllr Behr, Cllr Russell and Cllr Williams to arrange installation of telephone box.
- DMC & DBC Consultation (February 2026) Form – completed and submitted.
- Agenda to include job list for warden.

### **13. Review of Agreed Actions (from February 9th, 2026)**

Bank access – complete financials from October 2025 to March 2026 to produce on the 9th of March 2026 meeting - Completed.

PC Phillipott no longer serving Flamstead – Clerk to update who is now the PC for Flamstead – awaiting response from the police commissioner.

Possible changes to be made to the War Memorial - hedge and bench – Cllrs to research changes required.

Clerk to research who owns the wall between the church yard and the war memorial – wall is owned by the church.

Arrange delivery of telephone box to house the defibrillator at Trowley Bottom, Flamstead – Completed.

Clerk to confirm with HAPTC if a donation is possible for Gods Acre – Completed.

**Signed:**

**Cllr Billy Pither, Chairman**

**Date:** \_\_\_\_\_