THE COUNCILLORS ARE SUMMONED TO THE PARISH COUNCIL MEETING TO BE HELD ON MONDAY 11th May 2026 7.30PM AT THE PAVILION, FLAMSTEAD

Members of the press and public are invited to attend

AGENDA

1. To receive and approve apologies
2. To receive declarations of interest on agenda items
3. To resolve that the minutes of the Parish Council of 27TH April 2026, 6pm and The APM 27th April 2026, 7.30pm are a correct record.
4. Public and press participation (15 minutes maximum)
5. Jane Timmis – To update
6. Caroline Smith-Wright
7. Friendless Lane Update – Court Hearing on 7th of May 2026
8. i) Planning: New Applications:

Application Reference	Address	Description
26/01006/FHA	Timbers Hollybush Lane Flamstead	Two storey front and rear extension including new porch.
26/01014/FHA	Watling Cottage London Road Flamstead	Removal of existing entrance walls. New boundary walls & widen entrance.

ii) Planning Decisions taken by DBC: March 2026

Application Reference	Address	Proposal	Decision
26/00604/FHA	8 Shepherds Yard Flamstead	The construction of a single storey contemporary garden building to be used as a home office.	Granted
25/00159/FUL	Land Northeast Of Delmer End Lane Flamstead	Demolition of outbuildings and construction of one detached dwelling and garage.	Granted

iii) Planning Applications received in last 6 days

9. Contracts/Invoices for Westenders/Cricket
10. Parking on Trowley Hill Road (by Shepherds yard)
11. Pre-school – Contract and re-payment schedule
12. Bank – moving forward (updating the mandate, etc)
13. To discuss HAPTC – Policies with regards to grants/donations/conflict of interest

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14. Clerk training – HAPTC
15. Nature-Based outdoor classroom – HAPTC Grants update.
16. Cutting back of Trees
17. London Luton Airport - Public Surgery Event - Monday 18th of May between 4pm – 7pm. The event will be held at LLA's offices on Percival Way.
18. Street name signs and road markings around the village please
19. Bridgewater Tree Works 2026
20. Clerks working hours

Updates from 27th April 2026

21. Nature-Based outdoor classroom – Flamstead School – The Parish Council agreed to match funds raised by the school up to the value of £4500.00, this is to be further discussed due to Grant policy regarding grants – the matter has been discussed via the clerk with HAPTC.
22. Pavilion Security – The pavilion has been identified as remote and vulnerable – Pavilion committee to be set up (Cllr Humphreys, Cllr Williams and Cllr Russell) – to improve security at The Pavilion.
23. The path from the ramp at FoSL – FPC have agreed to contribute £5000 towards the project.
24. Old Watling Street litter issues – Clerk has contacted Highways and spoke to Wayne (Parish Warden) with regards to litter on OWS – Wayne is contracted to collect from the start of OWS from the garage to the houses and then again from the end of the houses to the A5 (Markyate) – he has offered to collect any rubbish he sees when passing through on a weekly basis.
25. Memorial Tree planted – Carlos and Tania thanked the Parish Council for authorising planting of a memorial tree.
26. Finance: To consider receipts and payments reports from 01 Mar – 2025 to 31 Mar 2026 and 1 – 27th April 2026 as circulated - To authorise payments as itemised; to consider expenditure against budget report and to sign off invoices against payment report, bank reconciliations and bank statements to month end @ 31 March 2026. To agree to payments by BACS as per report presented – Clerk and Cllr Crowie completed.

Kelly Senior
Clerk to Flamstead Parish Council
5th May 2026

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