THE COUNCILLORS ARE SUMMONED TO THE PARISH COUNCIL MEETING TO BE HELD ON MONDAY 8th June 2026 7.30PM AT THE PAVILION, FLAMSTEAD

Members of the press and public are invited to attend

AGENDA

1. Election of Chairman and receive the Chairman's Declaration of Acceptance of Office
2. Election of Vice Chairman and receive the Vice Chairman's Declaration of Acceptance of Office
3. To receive and approve apologies
4. To receive declarations of interest on agenda items
5. To resolve that the minutes of the Parish Council of 11th of May 2026, 7.30pm are a correct record.
6. Public and press participation (15 minutes maximum)
7. Jane Timmis – To update the meeting.
8. County Cllr Caroline Smith-Wright to update the meeting.
9. i) Planning: New Applications:

Application Reference	Address	Description
26/00988/FUL	Premier Inn London Road Flamstead	Installation of external plant equipment.
26/01209/AGD	30 Acre Farm Markyate St Albans	Agricultural storage building
26/01203/DRC	Acorn Lodge London Road Flamstead	Details as required by conditions 3,4, 5, 8,10,11,13,14,18,20,23, 25, 28,30 ,32, 33, attached to planning permission 25/01334/FUL
26/01237/DRC	M V Commercial London Road Flamstead	Details required by Condition 2 (Highway Safety), 5 (CMP), and 6 (Landscaping) attached to planning permission 22/02903/FUL
26/01073/FUL	Land On The West Side Of River Hill Flamstead	New dwelling
26/01214/FHA	18 College Close Flamstead	Detached outbuilding in the rear garden to be used as a small physiotherapy workspace.
26/00980/MOA	Land West Of Tassell Hall Redbourn Hertfordshire	Outline planning application (all matters reserved except access) for the construction of up to 230 dwellings to include affordable housing (Use Class C3), creation of

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		suitable alternative natural greenspace (SANG), landscaping, public open space, drainage and demolition of 49 and 51 Tassell Hall and associated infrastructure works

ii) Planning Decisions taken by DBC: May 2026

Application Reference	Address	Proposal	Decision
26/00332/FHA	River Hall Cottage Old Watling Street Flamstead	Single storey rear extension	Granted
25/02761/OUT	131 Trowley Hill Road Flamstead	Outline planning application for a two-storey detached dwelling	Refuse Permission/Consent

10. Contracts/Invoices for Flamstead Cricket Club 2026.
11. Plan for the Pavilion – Cllr Williams Cllr Humphreys
12. Governance and Administration – External Audit Audit requirements for the year 2024/25 – to be resolved formally:
    a) To approve the Annual Accounts
    b) To approve the Annual Internal Auditor Report
    c) To approve Section 1 – Annual Governance Statement
    d) To approve Section 2 – Accounting Statements e)
    To agree the dates for the Public Rights Period (TBC)
13. Discuss Clerks Contract – Cllr Crowie
14. Pension/Backdated Pension and holiday pay/Outsourcing payroll/Holiday/Annual salary % increase – Cllr Crowie.
15. Parish and Town Councillors' Register of Interests form/code of conduct.
16. Risk assessment review 26/27
17. To discuss future parish council meeting arrangements.

Updates from 27th April 2026

1. Contracts/Invoices for Westenders/Cricket - Completed
2. Parking on Trowley Hill Road (by Shepherds yard) – Information has been requested from residents to pass onto Cllr Smith-Wright.
3. Pre-school – Contract and re-payment schedule – Completed.
4. Bank – moving forward (updating the mandate, etc) – Completed.
5. To discuss HAPTC – Policies with regards to grants/donations/conflict of interest
6. Clerk training – HAPTC – Completed.
7. Nature-Based outdoor classroom – HAPTC Grants update
8. Cutting back of Trees – Completed.
9. London Luton Airport - Public Surgery Event - Monday 18th of May between 4pm – 7pm. The event will be held at LLA's offices on Percival Way – Cllrs informed.
10. Street name signs and road markings around the village - Completed

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11. Bridgewater Tree Works 2026 – List received.
12. Clerks working hours – Resolved and completed.

Kelly Senior
Clerk to Flamstead Parish Council
5th May 2026

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