

**THE COUNCILLORS ARE SUMMONED TO THE PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 7th September 2026 AT 7.30 PM AT ST LEONARDS CHURCH, FLAMSTEAD**

Members of the press and public are invited to attend

AGENDA

1. To receive and approve apologies
2. To receive declarations of interest on agenda items
3. To resolve that the minutes of the Parish Council meeting of 3rd July 2026 are a correct record.
4. Public and press participation (15 minutes maximum)
5. Friendless Lane update.
6. Jane Timmis – To update
7. Caroline Smith-Wright – To update

i) Planning:

8. New Applications:

Application Number	Address	Proposal	Action
26/01756/FUL	Land to the west of Trowley Bottom Flamstead	Construction of 7 affordable dwellings, consisting of three x one bedroom and four x two bedroom units	
26/01685/PIP	Land lying to the west of Chequers Hill Flamstead	Demolition of existing buildings and erection of up to 3 dwellings (minimum 1 and maximum 3 dwellings)	Objection raised - Close to adjoining properties - Inadequate access - Increase in traffic - Over development - Strain on existing community facilities - Traffic or Highways - Green Belt Harm - Impact on the Chilterns Beechwoods SAC
26/01669/FUL	River Hall Cottage Old Watling Street Flamstead	Replacement dwelling & detached double garage and new access	No Objection
26/01287/RET	Land East of Watling Girth Old Watling Street Flamstead	Extension of existing Gypsy/Traveller site reconfiguration of existing caravans to include an additional seven pitches and provisions of a community day room. To include drainage and highways information.	Objection raised - Close to adjoining properties - Inadequate access - Increase in traffic - Increase of pollution - Residential amenity - Strain on existing community facilities - Traffic or Highways

ii) Planning

9. Decisions taken by DBC July/Aug 2026:

Application Number	Address	Proposal	Decision
26/01214/FHA	18 College Close Flamstead	Outbuilding in garden to become workspace.	Granted
26/01429/FHA	29 Parsons Close Flamstead	Single-storey rear extension	Granted
26/01073/FUL	Land On The West Side Of River Hill Flamstead	New dwelling	Refuse Permission
26/01637/LDP	Watling Cottage London Road Flamstead	Construction of car port/storage area	Granted
26/01487/LDP	15 Old Watling Street Flamstead	Single storey side extension	Granted
26/01385/FHA	Hillside View Old Watling Street Flamstead	First floor side extension	Refuse Permission
26/01003/LBC	Verlam Cottage River Hill Flamstead	Replacement and repairs to broken walls	Granted
25/02344/FUL	Land adjacent to Rose Cottage River Hill Flamstead	Demolition of existing garage and viewing deck construction of 1 bed dwelling	Granted

Items to discuss

10. Defibrillator query – To discuss use of defibrillator and cost of new one – Deferred until October 2026.
11. Electric vehicle points installation Flamstead – Deferred until October 2026.
12. Update on Clerk salary/pension – % of salary increase to be deferred until October 2026.
13. Pavilion Security
14. IT Policy, CCTV Policy, Data Protection Policy – Deferred until October 2026.

Agreed Action/By Whom/Updates

Clerk to enquire how often defibrillators are used – Clerk has contacted British Heart Foundation and filled in the required form to source information – Ongoing

Clerk to enquire regarding Electric Vehicle charging points within Flamstead, Priory Orchard was suggested, clerk informed that this would not be a good point as there are a lot of parked vehicles, clerk suggested other areas including Vicarage Gardens, the Pavilion and Car Park on Friendless Lane – Clerk awaiting response.

Kelly Senior
Clerk